









ELMO SOLUTIONS FOR SMALL AND MEDIUM BUSINESSES (SMBS)

Save time and money while improving productivity and efficiency across your business

Overview:








A cost-effective HR & payroll system that can help streamline and automate time-intensive, manual tasks is vital for SMBs, to enable you to reduce the time spent on HR & payroll admin and give you time back to focus on achieving your business goals. Automating people management tasks across the employee lifecycle can save you time and money through efficiencies, allowing you to focus on developing your business and better-serving your customers' needs. ELMO Software offers an integrated, cloud-based HR & payroll software that will transform the way you do business.

Key Benefits:



-  **Improving Productivity** - Move away from spreadsheets with ELMO's automated software solution that streamlines many time-intensive administrative HR & payroll tasks.
-  **Improve Efficiencies** - With ELMO, you can access all your required HR &/or payroll modules in an all-in-one integrated system, one vendor, one dashboard, one user interface. It's also cloud-based so you can access it from anywhere, anytime as it suits you and your staff.
-  **Reduce cost** - With a fully integrated suite of tools including HR Core, Payroll, Recruitment, Onboarding, Performance Management, Learning & Development and more, you no longer need to juggle multiple systems from multiple vendors - saving you time and money.
-  **Manage Compliance Risk** - Gain peace of mind by protecting your business against fines and other penalties. Stay up-to-date with legislative requirements and employment regulations to ensure compliance.
-  **Better Talent Management** - Our all-in-one software will help you manage your employee lifecycle from hire to retire. Reduce your time to hire, cost to hire, attract the best talent and keep your staff engaged, right from the get-go.
-  **Reduce HR & Payroll Admin** - Empower employees through self-service functionality to review and update their own personal records, including information relating to pay, leave, performance and learning.

Product offerings:

We recommend that SMBs invest in the following key HR and payroll modules, because once automated, they will deliver the most impact on your business's productivity, efficiency, and your bottom line:

ENGAGE		HR Core: The Employee Self-Service (ESS) and Manager Self-Service functionality allows employees to apply for leave and check their leave balances, and for managers to oversee absences.
		Connect: Enhance employee communication and collaboration by utilising ELMO Connect's chat functionality, and easily initiate and manage Zoom meetings from the ELMO suite without the need integrate with third-party applications.
HIRE		Recruitment: Streamline the hiring process from job requisition approval through to offer acceptance, build candidate sourcing capability, and refine recruitment workflows, screening questions and interview processes.
		Onboarding: Configure your onboarding process & workflows, assign due dates for tasks, documents and courses, send reminder emails, and report upon various metrics.
RETAIN		Performance Management: Streamline your employee appraisal process with ELMO's range of pre-built goals and development objectives. The system facilitates regular 360 reviews to help reduce employee turnover.
		Succession Management: Retain employees, identify flight risks, determine skills gaps of high-potential employees and accelerate the development of skills.
DEVELOP		Learning Management: Create and curate a comprehensive catalogue of courses, ranging from simple courses through to more complex courses with multiple components including policy acknowledgments, documents, eLearning and instructor-led training.
		Course Library and Video Library: Access over 400 regularly updated courses covering everything from soft skills to compliance, and utilise ELMO Video Library's extensive range of pre-built, SCORM-compliant live-action video courses, or create your own.

Additionally, if you're in need of a cloud payroll solution, you may wish to consider these additional solutions from ELMO:

PAY		Payroll: Manage staff pay, organise timesheets, and ensure compliance with SuperStream and Single Touch Payroll (STP) in AU and Payday Filing & KiwiSaver in NZ.
		Rostering / Time & Attendance: Manage your workforce scheduling, control your costs and future staffing needs more effectively. Includes employee self-service functionality.